

## IMPORTANT NOTICE REGARDING ENERGY LABORATORIES, INC. - BILLINGS, MONTANA

Energy Laboratories, Inc.'s Billings, Montana facility has obtained laboratory certification under the National Environmental Laboratory Accreditation Council (NELAC). The certification covers a wide range of matrices including drinking water, solid waste, clean water, air quality, soils, etc., in the analytical areas of trace metals, inorganic chemistry, organics chemistry, whole effluent toxicity (WET), etc.

As a result of this national certification, ELI is required to have on file the list of clients that require NELAC certified analyses. This program typically is identified in your permits and regulatory documentation. Additional charges will be passed onto clients for NELAC reporting.

If you DO NOT require this level of reporting you DO NOT HAVE TO DO ANYTHING. This is our documentation that you were notified.

If you DO REQUIRE NELAC style and level of reporting, PLEASE RETURN the completed copy of the notification form located on the reverse side to the laboratory or e-mail the form from ELI's web page [www.energylab.com](http://www.energylab.com). ELI is required to maintain a copy of this notification form on file to ensure proper NELAC reporting is provided for your specific projects.

You will be seeing changes in ELI's Chain of Custodies, analytical reports, and invoices. If you have difficulty in interpreting any of the new information or formats please contact us.

We appreciate your time and support on this issue. ELI has been proactive in the area of maintaining certification at the federal & state level while maintaining cost effective analytical services. These programs all have a high cost associated with them and ELI has chosen the most comprehensive certification programs to meet our client's needs.

NOTIFICATION FORM REQUESTING NELAC REPORTING

INFORMATION REQUIRED TO BE ON FILE AT  
ENERGY LABORATORIES, INC. - BILLINGS, MONTANA

DATE \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

COMPANY PHYSICAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

COMPANY MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

COMPANY CONTACT: \_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

WHAT PROJECT/PROGRAM REQUIRES A NELAC LEVEL REPORT? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONTACT ELI FOR COST AND SCHEDULING OF YOUR NELAC PROJECTS

RETURN THIS FORM TO:

ATTN: SHARI ENDY  
ENERGY LABORATORIES, INC.  
PO BOX 30916  
BILLINGS, MT 59107

OR VISIT OUR WEB PAGE FOR AN ELECTRONIC VERSION

[www.energylab.com](http://www.energylab.com)

Click on Certifications & Forms Tab and follow directions to complete and submit the above form electronically